

Agenda for the Governing Board of
Knowledge Quest Academy
Date: **August 3, 2011**
Regular Session 6:30 PM
Learning Lab

Vision Statement:

- Through the Core Knowledge Sequence and collaborative materials, students are able to reach their highest academic potential, thus preparing them for success in their continued education after KQA.
- Students learn positive character traits and a code of ethics from instruction and through the example of their teachers, thus continuing their development for becoming productive adults.
- Teachers present material through various methods in an effective, involved manner (such as using interesting and hands-on activities), helping students develop a strong desire to participate.
- Students are treated equally and without bias, and therefore gain a sense of self-confidence and self-worth from positive and meaningful relationships with teachers and other students.
- As a result of continuous learning by teachers and implementation of improved teaching methods, students' assessment scores show improvement from year to year.
- By regularly assessing students' skills and their retention of knowledge, teachers are able to implement more effective teaching methods based on data obtained from assessments.
- By allowing students to work with new computer equipment, students gain valuable experience related to updated technology.
- The Governing Board of KQA services the entire school community without prejudice or favoritism, therefore making decisions based solely on the long-term benefit of the school as a whole.

Mission Statement: Knowledge Quest Academy provides instruction on a broad variety of topics using the proven, content-rich Core Knowledge educational program, along with emphasis on a code of ethics. Small class sizes allow students to receive individual attention. All who are associated with the school are able to contribute: Parents are encouraged to volunteer their time, teachers continue their professional development, and students show intellectual improvement through regular assessments.

I. Preliminary

1. Call to Order at 6:30PM

2. Roll call: Joseph Barrows, Kellie Brown, Jennifer Grim (Excused Absence), Nancy Supernor, Ashley Vetter (Excused Tardy)

3. Pledge of Allegiance

4. Approval of agenda: Nancy moves to approve agenda as amended.
Kellie Seconded. Motion Carried

5. Approval of previous minutes:

6. Public Comment

7. Reports

Principal: Needs RSVP for the Kick off Breakfast for Staff. We are in need of bark again this year. The board needs to decide, do we order it every year or maybe add shrubs, ect. The Board will need to look at the budget and see what we can do. Printing cost for the Staff Handbook (40 copies) is \$285 and the Parent Handbook (300 copies) is \$1500. Joseph would like to make a recommendation, why can't the staff get electronic copy? As for the Parent Handbook, Joseph will bring a big stapler and we will make the copies and staple ourselves. We will also give the option to parents to sign off that they want to receive it electronically. Joseph questioned, how do you know who signed and returned the paperwork? The Board recommendation is to print

150 and ask parents who will be signing off on an electronic copy and who would like to have a hard copy. Conchetta is considering moving where the Board meets, due to the fact that the Art room is moving into the Learning Lab. The decision has been made, that the Board will be in the Library starting August 20th. CSAP Scores – Please see handout. AYP – Please see handout.

Accountability Committee: Chair is a one year (June – May) appointment. As a Board, at Back to School Night, we are going to address the lack of involvement on the Accountability Committee and the Board. We need to generate interest in attending the Accountability Committee meetings.

Chair: Joseph is trying to stay up on the Legislation. He is also thinking we are up for a Charter Review. The review will determine whether we are viable or not as a school. This is very critical for our school. Joseph will send us information for us to look over.

Treasure: No Report. Joseph did finalize the server, so it should be up and running before school starts.

Enrollment: Last number for enrollment is 380. Ashley has gotten us some trees to replace the dead ones.

Marketing: Nancy is getting a float put together for the Milliken Bean and Beef Day.

Liaison: District will be starting back up in August.

Secretary: No Report.

II. General Agenda

1. **Accountability Chair Discussion:** We need to focus on generating interest in our parents to be involved.
2. **Discuss Refund Policy To Be Generated:** In the past, we had been giving \$20.00 of the registration fee back if a child dropped their enrollment. Last year, we had a parent who requested their registration fee refunded because they moved out of the state well before the start of school. We need to generate a policy that defines what will be refunded based on circumstances of removing a child from the school. August 1st is the suggested deadline for receiving a refund. Special circumstance will be considered up to the first day of school for a partial refund. Bio Break at 7:49pm

III. Consent agenda

IV. New Business

V. Executive Sessions: The governing board may be meeting in executive sessions to discuss individual personnel issues and negotiations as allowed by C.R.S. 24-6-402(4) (f) and C.R.S. 24-6-402 (4) (e), respectively. Decisions requiring votes may follow in open meeting.

1. **Executive Session A:** Entered Executive Session A at 7:53 PM.
Executive Session B: Entered Executive Session B at 8:10 PM. Returned to Regular Session at 8:40 PM. Kellie moves to raise the stipend as discussed in Executive Session A. Nancy seconded. Discussion. Motion carried.

VI. Adjournment: Nancy moves to adjourn at 8:48 PM.

Chair's Attestation – General. I, Joseph Barrows, served as chair of the KQA Board of Directors Regular Session on _____**???????**_____and hereby attest that the foregoing minutes substantially reflect the substance of the discussion during the session.
